

AGENDA

SCRUTINY COMMITTEE MEETING

Date: Wednesday, 11 November 2015

Time: 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Membership:

Councillors Mike Baldock, Andy Booth (Chairman), Lloyd Bowen (Vice-Chairman), Derek Conway, Mike Dendor, Mick Galvin, Mike Henderson, Ken Ingleton, Samuel Koffie-Williams, Peter Marchington, Prescott, Ben Stokes and Roger Truelove

Quorum = 4

	Pages
1. Apologies for Absence and Confirmation of Substitutes	
2. Minutes	
To approve the Minutes of the Meeting held on 14 October 2015 (Minute Nos. 264 – 275) as a correct record.	
3. Declarations of Interest	
Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.	
The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:	
(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.	
(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.	
Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.	

Part One - Substantive Items

4. Review of Housing Services

A representative from AmicusHorizon has been invited to attend.

5. Review of 2015 Elections

1 - 14

The Returning Officer, Democratic and Electoral Services Manager and Electoral Services Officer have been invited to attend.

6. Performance Monitoring Quarterly Report - 2015/16

15 - 32

The Committee is asked to consider the Performance Monitoring Quarterly Report 2015/16.

Part Two - Business Items

7. Reviews at Follow-up Stage and Log of Recommendations

33 - 34

The Committee is asked to review the updated log of recommendations (attached).

8. Review plans update

The Committee is invited to consider the updated review plans.

9. Other Review Progress Reports

The Committee is asked to consider updates on other reviews.

10. Committee Work Programme

35 - 36

The Committee is asked to review and discuss the Committee's Work Programme (attached) for the remainder of the year.

11. Cabinet Forward Plan

The Committee is asked to consider the Forward Plan with a view to identifying possible items for pre-decision scrutiny.

12. Urgent Business Requests

The Committee is asked to consider any requests from Committee Members to commence a review.

Issued on Monday, 2 November 2015

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at

the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Scrutiny Committee, please visit www.swale.gov.uk

**Director of Corporate Services, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**